

ARCHITECTURAL REQUEST FORM

This Letter Certifies That I Am the Owner of the below Noted Property
And Hereby Request Your Approval of the Following Project.

Date: _____

Name: _____

Address: _____

Phone: _____

ARCHITECTURAL CHANGE (DESCRIBE BELOW)

1. It is my understanding that any exterior painting must be the approved colors.
2. Any request for architectural changes to your home must be accompanied by a responsible drawing or sketch of the proposed change with appropriate dimensions.
3. Approval by the Architectural Committee does not constitute approval by the Pima County Building Department. Any building project must be approved by Pima County.
4. Approval by the Architectural Committee is for one year. All projects must be completed within that time.

Appeal Process – The decision of the ARC will be submitted to the Homeowner within 30 days of the request. The owner aggrieved by the ARC decision may appeal that decision to the Board of Directors with a written request for Board review within 10 days of receipt. All parties involved will be advised, in writing, of the hearing and will be invited to attend such hearing.

Homeowner(s)' Signature: _____

Return form (3 copies) and any appropriate items the Mailbox by the Gatehouse Exit or mail to:

The Springs HOA/Architectural Review Committee
951 W. Via Rio Fuerte
Green Valley, AZ 85614

Following to be completed by the Architectural Review Committee

Approved-Signed by ARC _____ *Date* _____

Disapproved - Signed by ARC _____ *Date* _____

Comments from the ARC _____

